

The Georgia Open Records Act establishes the right to inspect and/or receive public records, excluding those records that are specifically exempted by court order or law. To inspect and/or receive records, please send the following information to the Open Records Officer, Joy Lynn Turner at jltturner@co.camden.ga.us

Requestor's Name

Requestor's Address

Requestor's Phone number

Requestor's Email address

Detailed description of requested records

Please note if you are requesting to

Inspect/Review the records

- or -

Obtain copies of the records (do the copies need to be certified?)

The Open Records Officer will respond to your request within three (3) business days to notify you if there are records responsive to your request and if the records requested are subject to release. Should you not receive a response within three (3) business days notifying that the request was received, please contact the Clerk of Superior Court at (912)576-5631.

Responses shall include the cost to search, retrieve, copy, redact, and/or supervise inspection of the requested document(s). The cost represents the hourly rate of the lowest paid full-time employee who has the necessary skills and training to respond to your request. There is no charge for the first 15 minutes. The fee for letter or legal size copies is 50¢ per page. Other types of documents or electronic media are charged based upon the county's expense to reproduce the record. Where fees for certain records are otherwise prescribed by law, such specific fees shall apply. Payment is required upon receipt of the records.

Some records are not readily accessible. In these instances, a timeline will be provided as to when the records will be available.